

ADULT AND COMMUNITY SERVICES					
Summary					
The Directorate was £1.6m overspent for the year. This was a lower than anticipated overspend due to an improved position at year-end on adult social care and homelessness, and an under spend on community services budgets. Some budget carry forwards are desirable in line with CMB's agreed principles despite the overall over spend position for the Directorate.					
Service Area	Budget Heading	Carry Forward Requested £000	Reason	CMB's agreed position	Carry Forward Recommendation £000
Strategic Housing	Homelessness	93	Unspent Invest to Save Allocation	Support – needed to deliver budget reductions for this service	93
Community Services	Community Regeneration	45	Funding to support ESG project in 2006/07	Delete – covered in top slice	-
-	Economic Development	90	Funding to support ESG project in 2006/07	Delete – covered in top slice for 2006/07 but funding for 2007/08 and beyond needs further consideration	-
-	Community Regeneration	70	Outstanding commitments re South Wye SRB Programme	Delete – reserve fund of £96k available to cover costs incurred in 2006/07	-
-	Community Regeneration	15	Annual cost of actuarial strain for a redundancy	Delete – too small – manage within existing resources	-
-	Community Safety	202	Relates to Home Office and other match funding contributions for 2006/07	Support – otherwise external funding will be lost	202
-	Leisure Services Deficit	-134	To be paid by Halo	Support – only convenient way of tracking this sum due to the Council	-134
-	Various	50	Directorate moves	Delete – covered in top slice	-
		431			161

CHILDREN AND YOUNG PEOPLE					
Summary					
There were under spends on ring-fenced schools budgets of £895k which will automatically carry forward into the new financial year. The outturn position for the year on the non-schools budgets was a higher under spend than anticipated as the pressure on children's social care budgets was contained within budget.					
Service Area	Budget Heading	Carry Forward Requested £000	Reason	CMB's agreed position	Carry Forward Recommendation £000
Integrated Services & Inclusion	-	235	Additional known placements and loss of anticipated PCT funding in S31 pooled budgets for 2006/07	Support – corporate improvement plan. Further resources available if needed in Change Management Reserve (£200k)	235
Corporate	-	70	Directorate moves	Delete – covered in corporate top slice	-
Safeguarding	-	44	CRB checks on school staff	Support – Child Protection/ statutory requirement	44
Safeguarding	-	35	Includes external funds for Local Safeguarding Children's Board	Support – external funds would be potentially lost	35
Integrated Services & Inclusion	Youth Service	53	To meet unmet budget items	Defer – Youth Service consistently under spends	-
Safeguarding	-	209	To meet projected over spends on social care and help avoid the need to call on social care contingency of £1.3m	Partially support – social care did not over spend in 2005/06 due to use of one-off grant despite forecast. The social care contingency is under significant pressure from adult social care and there is a social care.	100
		646			414

CORPORATE AND CUSTOMER SERVICES					
Summary					
The underspend for the year was significantly higher than anticipated, mainly due to delays in ICT projects funded from the base budget. The initial list of carry forwards exceeded the under spend. The Directorate has inherited a number of non ICT budgets where spending has been higher than the base budget – a problem that needs permanent resolution. It is assumed that the ICT trading deficit in 2005/06 will be recovered in 2006/07.					
Service Area	Budget Heading	Carry Forward Requested £000	Reason	CMB's agreed position	Carry Forward Recommendation £000
Policy and Performance Management		40	Contribution from Race Equality Partnership to be carried forward to fund agreed diversity work and one-off cost of restructuring the service	Support – external funding could be potentially lost and organisational development issues arising from senior management review	40
Diversity		30	Impact assessments planned for 2005/06 but not completed due to capacity issues	Support – supports corporate improvement plan	30
Communications		50	Possible one-off costs of restructuring	Support – for this purpose if needed as an organisational development issue resulting from senior management review	50
Herefordshire Partnership		107	Question marks over ability of partners to continue contributing to the Partnership. The Community Strategy needs funding and there are back filling issues arising from Herefordshire Connects and the LAA	Support – for these purposes if needed as they supports corporate priorities	107
Policy Development Fund		15	Money earmarked to fund support to the Voluntary Sector around LAA	Delete – too small – manage within existing base budget plus carry forwards	-

CORPORATE AND CUSTOMER SERVICES Cont.					
Service Area	Budget Heading	Carry Forward Requested £000	Reason	CMB's agreed position	Carry Forward Recommendation £000
Archive Unit		10	To fund feasibility study for Lottery bid to extend building	Delete – too small – manage within existing base budgets plus carry forwards	-
Info in Herefordshire		183	Required to fund the one-off costs of the contact centre which now forms part of the Herefordshire Connects Programme	Defer – explore possible links to the Herefordshire Connects programme	-
Members Services		59	To fund the increase in ICT SLA as more members use ICT, plus likely additional costs arising from elections	Reduce – election is in 2007/08 and create reserve to smooth impact of election costs on budget	30
Registration Services		36	To fund restructure of service and move to Town Hall	Delete – removal costs covered in top slice and remainder too small – manage within existing budgets	-
Electoral Registration		22	Implications of new legislation	Support – legal requirement	22
Elections		89	Accumulated carry forwards to offset cost of elections in May 2007	Delete – create reserve of £118k to include this item and members ICT above. Transfer unspent base budget to this reserve annually. More appropriate accounting treatment	-
ICT	CRM	29	Project delayed due to difficulties securing Plough Lane Info by Phone site and problems with recruitment. Post now filled and needs funding into the future	Query – need to clarify whether base budget funding already exists	-

CORPORATE AND CUSTOMER SERVICES Cont.					
Service Area	Budget Heading	Carry Forward Requested £000	Reason	CMB's agreed position	Carry Forward Recommendation £000
ICT	ICT Budget	306	Funding required for the continued upgrading of the corporate data storage facility and server consolidation £250k already committed	Defer – explore possible links to the Herefordshire Connects programme	-
ICT	Electronic Records Document Management	2	Small sum to be carried forward as a contingency	Delete – too small – manage within existing resources	-
ICT	ICT Services	405	£320k committed to the Corporate Active Directory project which is ongoing and a further £85k has been contracted with Mary Gobar International for Corporate Customer Services training	Support customer services training - corporate strategy. Defer bid for Corporate Active Directory – explore possible links to the Herefordshire Connects programme	85
ICT	HIT Programme	291	Funds required for committed ongoing development and maintenance thus alleviating budget pressures	Defer – explore possible links to the Herefordshire Connects programme	-
ICT	CAPS	12	Small balance to complete work	Delete – too small – manage within existing resources	-
ICT	IEG Contingency	105	Funding from this contingency will be required	Query – more information needed	-
		1,791			364

ENVIRONMENT					
Summary Planning income was higher than forecast and highways spending more in line with the budget for the year than expected.					
Service Area	Budget Heading	Carry Forward Requested £000	Reason	CMB's agreed position	Carry Forward Recommendation £000
Planning	Conservation	104	To fund the continuation of various projects to conclusion	Support – one-offs needed to complete work in progress	104
Highways & Transportation	-	19	Partnership contributions to continue funding the work on the Rotherwas Travel Plan	Delete – fund from remainder of £96k reserve for the South Wye SRB	-
Planning	Planning Delivery Grant	209	Carry forward PDG	Support – maximise use of external funding	209
Highways & Transportation	Winter Maintenance	100	Contribution to Winter Maintenance Fund to cover adverse weather conditions	Defer – Winter Maintenance provision stands at £108k increase minimum working balances so there is sufficient to release additional funding in the event of a severe winter	-
Highways & Transportation	Street Lighting	143	Require to meet backlog in Street Lighting works from 2005/06 to achieve planned level of service	Defer – base budget provision available in 2006/07 – need to rephrase work programme	-
Planning	-	125	To meet outstanding costs of the UDP Inquiry and Adoption process and ongoing cost of implementing transition from the UDP to the LDF development plan	Defer – assume will be met by planning fee income in excess of target	-
Highways & Transportation	Street Lighting	100	Invoices fro 2005/06 relating to electricity, Christmas lights etc. identified after final accounts closedown	Support – unavoidable commitment – adjusting year end figures if possible rather than using carry forward route	100
		800			413

HUMAN RESOURCES					
Service Area	Budget Heading	Carry Forward Requested £000	Reason	CMB's agreed position	Carry Forward Recommendation £000
-	Corporate Training	21	Relates to planned work not carried out for: <ul style="list-style-type: none"> ■ Management Competence Development ■ Senior Management Leadership Development ■ Customer Relationship Skills 	Support – meets corporate priorities	21
-	Diversity	10	Planned training did not go ahead for Equality Impact Assessments and subsequent training	Support – meets corporate priorities	10
-	Occupational Health	18	The Health and Safety Audit and Employee Wellbeing days planned for 2005/06 are now taking place in 2006/07	Support – meets corporate priorities	18
		49			49

RESOURCES					
Service Area	Budget Heading	Carry Forward Requested £000	Reason	CMB's agreed position	Carry Forward Recommendation £000
-	-	50	Recruitment and selection process for new Heads of Service posts	Support – expenditure committed as a consequence of senior management review	50
-	-	35	Council match funding for project to upgrade Comino document management system	Support – use for this purpose if exception request supported as service improvement is a corporate priority	35
-	-	30	Proposal to fund property strategy reviews & co-ordinate S106 activity	Delete – use additional fee income to cover any upfront costs	-
		20	Directorate moves	Delete – covered in top slice	-
		135			85